

**Draft Minutes of Compact Meeting
Lenham Community Hall
23 September 2010
09:30 to 11:50**

Present:

Sarah Williams (SW) Swale CVS (Chair)
 Karen Garrett (KG) – Kent Fire and Rescue
 Judy Doherty (JD) – KCC Communities
 Andrew Bose (AB) – KCC Communities
 Keith Morris (KM) – Kent CAN
 Jacqui Ward (JW) – Kent Partnership
 Brian Clacy (BC) – KASS
 Martyn Vye (MV) – KCC Member for Canterbury
 Trevor Williams (TW) – KCC CFE
 Siari Weaver (SWe) - CCDCA
 Christine Locke (CL) – PCT
 Jo Pannell (JP) KCC, CED (minutes)

Item	Notes	Actions
1.	Apologies: Howard Cohen, Susan Levitt, Sue Beer, Liz James and Stuart Skilton	
2.	<p>Minutes of the last meeting agreed as correct.</p> <p>Matters Arising Outstanding money? No further money had been received since the last notes The spelling of Katherine Kerswell's name is incorrect in the poster SW welcomed AB to the meeting</p>	To be amended
3.	<p>Compact Leaflet SW asked if everyone had seen the new document - SW to circulate with the minutes The 5 codes have gone from the National Compact and replaced with 3 new principles SW noted that the Compact was mentioned in the Local Children's Trust (LCT) paperwork but if people didn't know about the Compact and what it means this was not helpful, although there are some Compact reps sitting on the Boards. TW some voluntary sector providers that sit on the LCT are providers so may feel unable to challenge the public sector because they receive funding from them.</p> <p>SW -There has been a toolkit developed in the South East for Compact – should we offer training? There is a resource element attached to this SWe – we could use the</p>	

<p>LCT as a starting point by hijacking some of the meeting to explain the principles of Compact. JD thought this was a good idea. AB we could use word of mouth to get it on the agendas, but we need to be clear about what we are asking – is it money? A resource?</p> <p>JW it means different things to different people ie: Fire, Police etc.</p> <p>AB People to take actions to various meetings – what tools do people need? The leaflet is a necessary tool and Communities of Practice have an online tool – we need only one person to champion this.</p> <p>BC we need a consistent message and suggested a champions session so that everyone can then take the message out.</p> <p>JW – this could be an opportunity for Kent Partnership, with the Group Managing Director keen fully understand how the voluntary sector works in Kent. Action: JW to ask Katherine Kerswell</p> <p>MV noted that Cabinet members at KCC need to be aware of the Compact but admitted it difficult to include the back benchers. The Scrutiny Committee have something on equality and diversity but nothing on the voluntary sector.</p> <p>Actions: JD will talk to her Cabinet Member re Compact and JP to speak to Mary Cooper about Member training. Examples of good practice need to go on the next LCT SWe will speak to County level group chair and then to LCT afterwards. The preventative service managers are an important audience</p> <p>Action: JD and SWe to work together on some Champion Training. ???</p> <p>Action: BC to contact Compact Voice and ask for costings for them to come down and do some training.</p> <p>Action: SW to draft a letter to Katherine Kerswell Opportunities to put in letter 12 October Kent Partnership (KP) Board meeting and 18 November KP Conference CL – new emphasis on health and housing – ‘Liberating the NHS’ GP’s will need training on the Compact</p> <p>JD we need to adopt a core message – TW asked the group to be mindful of the pace of change at the moment and the Compact may change.</p> <p>BC asked if this group’s name should be changed from Implementation to Champion – we can use various websites to publicise the Compact including Kent CAN, RAISE and KP and local infrastructure organisations</p> <p>JW suggested dividing the leaflet into 3 themes</p> <ol style="list-style-type: none"> 1. Introduction 2. What it does/how to use 3. Voluntary Sector as Champion 	<p>JW</p> <p>JD & JP</p> <p>JD & SWe BC</p> <p>SW</p>
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	<p>CL The leaflets will be distributed to health staff via intranet sites, with a webpage for the Compact.</p> <p>TW – the strap line should be ‘don’t be reactive – be Compactive’</p> <p>AB – the information needs to give the audience knowledge and understanding, raising the profile of users of compact – highlighting where people can find information, how they can be a Champion, how Compact can be used and flags to existing sites. SW noted the press and media were not to be used at the moment.</p> <p>Action: BC, TW, JW and KM to meet at Sessions House on 30 September at 15:30 to discuss the final draft of the leaflet.</p>	BC, TW, JW & KM
4.	<p>JD??</p> <p>SWe – the Canterbury Group is working well</p> <p>BC – KASS has £13 million worth of contracts with the voluntary sector – new contracts will be awarded by 1 April 2011 – this process needs to be Compact compliant – if not let BC or TW know. Action: All</p> <p>KM – at the KentCAN AGM last week the Compact was not mentioned at all</p> <p>CL –has meet with senior managers to discuss the Compact and is holding a tea and cake session in November if people would like to come – if so please let her know</p> <p>JW – if the name of the group is changed the T of R also need to be changed.</p>	ALL
5.	<p>Date of next meeting</p> <p>SW to confirm – probably near the end of January 2011</p>	